27 JAN 1981

MEMORANDUM FOR: Director of Logistics

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FROM:

Deputy Director of Security (PTOS)

SUBJECT:

CIA's Annual Occupational Safety

and Health Report

- 1. The Occupational Safety and Health Act and Executive Order 12196 require that the head of each Federal Agency submit to the Secretary of Labor an annual report concerning the Agency's safety and health program.
- 2. Attached are guidelines for the annual report for CY 1980 which were received from the Secretary of Labor.
- 3. The final report will be prepared by the Safety Group. It would, therefore, be appreciated if the input from the Office of Logistics could be forwarded to the Safety Group by 23 February 1981.

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Attachment